

Magazine Editor

Appaloosa Horse Club

2720 West Pullman Road, Moscow, ID 83843

Full-time

Email your resume to Marketing@Appaloosa.com to apply.

Job details

Job Type

Full-time

Full Job Description

The Appaloosa Journal is the official publication of the Appaloosa Horse Club. One of the longest-running, award-winning equine breed journals in the world — has been a full-color publication serving the members of the Appaloosa Horse Club and equine enthusiasts.

The Appaloosa Journal reaches readers in all 50 U.S. states and in more than 23 countries throughout the world, both in print and online.

Job Overview:

This position is an exciting opportunity for an individual with organizational strengths and knowledge of the equine and publishing industry to become a part of the Appaloosa Horse Club team. In this position, you will ensure the accuracy, quality, and timely delivery of the publication. We are looking for an Editor that can juggle all the moving parts of the publication, including online content. You will plan, coordinate, review editorial content and approve all proofs. This position reports to the Marketing Director.

Position Available:

Immediately

Responsibilities:

- Ensure projects stay on time and within budget
- Liaison with printer and print vendors; including bids, contracts, and schedules
- Create the layout of the journal
- Writes, edits prepares, and proofs all editorial content (both print and online)
- Submits print order to the printer
- Provide all journal subscription files to the printer
- Handles journal circulation inquiries regarding subscriptions and journal delivery
- Prints and tracks all subscription renewals and bills
- Hall of Fame write-ups and research
- Travels to National and World Show for event coverage for Appaloosa Journal
- Prepares World and National Show Pattern Book

Qualifications:

- BS Degree in Journalism or equivalent experience
- Strong writing/editing/proofreading skills
- Must have experience in, knowledge, and understanding of the equine industry
- Must demonstrate excellent writing and verbal communication skills
- Must have: Proficiency with MS Office and publishing software. Strong organizational habits, detail-oriented, quality-focused, and committed to professionalism
- Great multi-tasking skills and ability to work under pressure

Job Types: Full-time, Part-time

Pay: Negotiable based on experience

Benefits:

- 401(k)
- Dental Insurance
- Health insurance
- Life insurance
- Paid time off

Schedule:

- 8-hour shift
- Day shift

Ability to commute/relocate:

- Moscow, ID 83843: Reliably commute or planning to relocate before starting work (Required)

Work Location: One location