

ApHC

Finance Committee

Minutes

02-08-2022

The meeting was called to order at 8:02pm.

Roll Call: Present-Ken Johnson, Alison Phillips, Daylene Williams, Kama Urton, Leslie Foxvog, Lori Wundelich. Guest: David O'Keefe, Carmel Minogue

The Finance Committee mission statement was read by Kevin Griner

Old Business:

The committee discussed the need to put together and submit to the BODs a compensation package recommendation for the new Executive Secretary position.

Kevin shared with the committee his personal business experience with in house bookkeeping and recommended that the ApHC search for a bookkeeper to maintain the majority of the financial duties associated with the operations of the ApHC in concert with Carmel Minogue CPA overseeing all financial duties. Carmel stated that she thought that a bookkeeper could do some of the tasks but felt as though this position would require a higher level skills set than what a bookkeeper could provide. The committee will continue to discuss and make a recommendation to the BODs.

Carmel went through the financial reports and provided in depth education as to what the reports included and made recommendation as to which reports she felt was most pertinent. Carmel will put together a new reporting format that consolidates some accounts and present to the Finance Committee for approval.

Several of the committee members voiced their opinion on the number of reports currently being generated and suggested that some be eliminated. Carmel will address this issue with the newly formatted report coming soon.

A brief discussion was had in regards to beginning to think about the process of completing the 2022-2023 budget. Kevin will get with Lynette for more input.

The committee discussed ways to increase the investment in our youth. The committee will be looking at the department AYA and recommend reallocation of funds where appropriate.

The committee discussed registrations and transfers and how the online process may impact the revenues generated from rush fees. More discussion is required as we move forward with this process.

Adjourned at 9:51pm