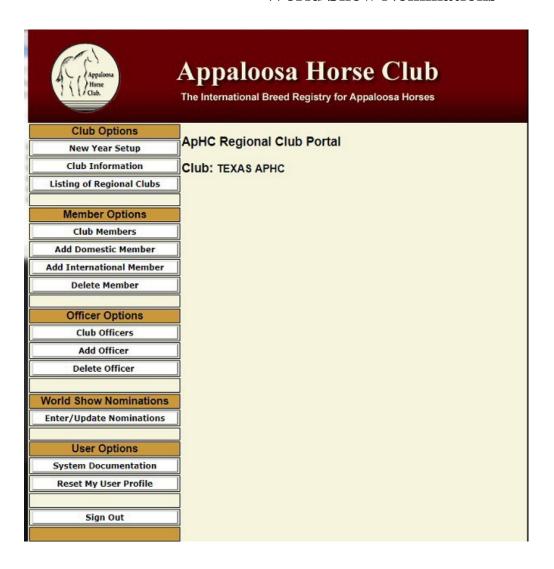# Regional Club Portal Documentation
World Show Nominations

1. Click on the **Enter/Update Nominations** link found on the Regional Club Portal Home Page.

TEXAS APHC

Please update your club's membership list prior to submitting your nominations. Horse owners and non-pros must be current members of your club to receive a nomination.

Note: Per Rule 703, you may only nominate Horses and Non-Pros that showed in classes that were held at one of your sponsored or co-sponsored shows held September 1st thru August 31st.

To enter your nominations click on the Add/Update Nominations link next to the class that you would like to enter/update your nominations for.

Once you have entered all of your nominations click on the Submit Nominations To The ApHC button at the bottom of this web page to submit your nominations. If you make changes to your nominations you can re-submit them to the ApHC as many times as needed before the entry deadline. Nominations must be submitted to the ApHC no later than 06/20/2019

World Show Nomination Class List

Class Name	Nominations	Errors	Submited To ApHC	Add/Update Nominations
N110 Non-Pro Hunt Seat Equitation				Add/Update Nominations
N115 Non-Pro 35 & Over Hunt Seat Equitation				Add/Update Nominations
N118 Non-Pro Masters Hunt Seat Equitation				Add/Update Nominations
N119 Non-Pro Novice Hunt Seat Equitation				Add/Update Nominations
N120 Non-Pro Hunter Under Saddle				Add/Update Nominations
N125 Non-Pro 35 & Over Hunter Under Saddle				Add/Update Nominations
N128 Non-Pro Masters Hunter Under Saddle				Add/Update Nominations
N129 Non-Pro Novice Hunter Under Saddle				Add/Update Nominations
N130 Non-Pro Saddle Seat Pleasure				Add/Update Nominations
N140 Non-Pro Saddle Seat Equitation				Add/Update Nominations
N150 Non-Pro Hunter Hack				Add/Update Nominations
N160 Non-Pro Hunt Seat Equitation Over Fences				Add/Update Nominations

2. A listing of classes that were held at your sponsored/co-sponsored shows that are eligible for World Show Nominations will be displayed. To enter your nominations click on the **Add/Update Nominations** link next to the class that you would like to enter/update your nominations for.

Appaloosa Horse Club
The International Breed Registry for Appaloosa Horses

World Show Nominations For Non-Pro Classes

Enter the ApHC Membership Number of the exhibitor that you would like to nominate in the order that you would like to nominate them. Then click the Process Nominations button to save your entries. Entries that display an Entry Error will not be eligible for nomination.

To remove an entry enter a zero in the Exhibitor Number field or click on the Clear Entries button to clear all of your entries.

Once you have completed your entries for this class click the Back button to return to the Class List web page.

Class - N119 Non-Pro Novice Hunt Seat Equitation

Exhibitor Number	Exhibitor Name	Entry Error
1. 0		
2. 0		
3. 0		
4. 0		
5. 0		

In the event of a 5th place tie you may enter tied entries below

6 0		
7. 0		

[Back]   [Process Nominations]   [Clear Entries]

3. Enter the Exhibitor Number (For Non-Pro Entries) or the Registration Number (For Open Entries) of the person or horse that you would like to nomination in the order that you would like to nominate them. Then click on the **Process Nominations** button to save your nominations.

If an entry displays an Entry Error you will need to either resolve the listed error or select another person/horse.

To remove or change and entry simply type over the number that you wish to change or enter a zero to remove and entry. You can also click on the **Clear Entries** button to clear all of entries.

When you are done with your entries for this class click on the Back button to return to the class listing web page.

TEXAS APHC

Please update your club's membership list prior to submitting your nominations. Horse owners and non-pros must be current members of your club to receive a nomination.

Note: Per Rule 703, you may only nominate Horses and Non-Pros that showed in classes that were held at one of your sponsored or co-sponsored shows held September 1st thru August 31st.

To enter your nominations click on the Add/Update Nominations link next to the class that you would like to enter/update your nominations for.

Once you have entered all of your nominations click on the Submit Nominations To The ApHC button at the bottom of this web page to submit your nominations. If you make changes to your nominations you can re-submit them to the ApHC as many times as needed before the entry deadline. Nominations must be submitted to the ApHC no later than 06/20/2019

World Show Nomination Class List

Class Name	Nominations	Errors	Submited To ApHC	Add/Update Nominations
N110 Non-Pro Hunt Seat Equitation				Add/Update Nominations
N115 Non-Pro 35 & Over Hunt Seat Equitation				Add/Update Nominations
N118 Non-Pro Masters Hunt Seat Equitation				Add/Update Nominations
N119 Non-Pro Novice Hunt Seat Equitation				Add/Update Nominations
N120 Non-Pro Hunter Under Saddle				Add/Update Nominations
N125 Non-Pro 35 & Over Hunter Under Saddle				Add/Update Nominations
N128 Non-Pro Masters Hunter Under Saddle				Add/Update Nominations
N129 Non-Pro Novice Hunter Under Saddle				Add/Update Nominations
N130 Non-Pro Saddle Seat Pleasure				Add/Update Nominations
N140 Non-Pro Saddle Seat Equitation				Add/Update Nominations
N150 Non-Pro Hunter Hack				Add/Update Nominations
N160 Non-Pro Hunt Seat Equitation Over Fences				Add/Update Nominations

4. Select the next class that you would like to enter your nominations for and repeat the process until you have entered all of your nominations.

O557 Senior Ranch Trail				Add/Update Nominations
O558 Junior Ranch Rail Pleasure				Add/Update Nominations
O559 Senior Ranch Rail Pleasure				Add/Update Nominations
O600 Rope Race				Add/Update Nominations

<div align="center">

Back		Submit Nominations to the ApHC

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Accuracy and integrity are the foremost responsibilities of any breed registry and are among the top goals of the Appaloosa Horse Club.
Registration records, the foundation for achieving this objective, are based on information provided to the Registry by breeders and owners.
If you notice inaccuracies in your records, please contact the ApHC at 208.882.5578.

5. Once you have entered all of your nominations click on the **Submit Nominations to the ApHC** button at the bottom of the class list web page.

You will see a message informing you that your entries have been submitted to the ApHC. The date that you submitted your entries to the ApHC will now be listed on the class list web page.

Please note that you can update and re-submit your nominations to the ApHC as many times as you wish before the nomination deadline. Those nominations that list an error will not be submitted to the ApHC.

Click on the **Back** button to return to the main web page.

*** End of Procedure ***